

<p>PERCH LAKE TOWNSHIP 2779 Big Lake Road, Cloquet, MN 55720</p>	<p><i>Gary Harms, Chair</i> <i>Keith Depre, Supervisor</i> <i>Steve Olson, Supervisor</i> <i>Cheri DeMenge, Treasurer</i> <i>Lora Eames, Clerk</i></p>
<p>perchlaketownship@gmail.com perchlaketownship.org 218-391-9178 (Clerk)</p>	

DRAFT REQUEST FOR PROPOSALS

Tree Removal in Township Road Rights of Way

The Perch Lake Township Board of Supervisors (hereinafter called “Township”) hereby solicits proposals from licensed, bonded, and insured individuals or firms to conduct the following scope of work in selected “Township” road rights of way (ROWs).

1. **SCOPE OF WORK**

- a. Trees for removal have been marked with red or pink ribbon or paint. 132 trees were marked. The trees marked for removal have diameters from 4” to 35”.
- b. Contractor must properly dispose of tops and branches. Bolewood 6” in diameter or larger must be left for landowner. However, the landowner may request removal of bolewood then the contractor will be responsible for removal.
- c. Two trees have been marked to trim branches overhanging the road with blue ribbon. Trimmed branches must be properly disposed of.
- d. Contractor must properly sign work zone. Flagger(s) are required for narrow roads.
- e. The “Township” road ROWs with marked tree include Maple Drive*, Pine Grove Drive*, Lyndhurst Bay Drive*, Brower Drive*, Magney Drive*, Homestead Road*, Lake Drive, Strand Road Reponen Road, Ditchbank Road, Salmi Road, Cedar Lake Road, Bergman Road, Simian Creek Road, and Hardwood Lake Road*.
* Indicates roads where flaggers are needed.
- f. A few trees are nearby powerlines or other infrastructure. The contractor is responsible for any damage to infrastructure such as but not limited to power lines, telephone lines, fiber optic lines and the road surface.
- g. Approximate locations of trees and groups of trees have been marked on google maps. The township roads supervisor can share these google map locations with potential contractors.
- h. The link below will show points taken from a google map. Favorites.
https://maps.app.goo.gl/Gs1674mQ2ykJkB3s9?g_st=i

2. **TIMELINE FOR COMPLETING WORK**

August 15, 2023 – November 30, 2023. All work may be done Monday through Friday, but not on weekends.

3. PROPOSAL MUST INCLUDE EVIDENCE OF BONDING AND INSURABILITY

The successful Contractor will:

- Be required to provide an insurance certificate verifying general liability insurance, a minimum of \$1.5 million per occurrence. (This insurance must cover all equipment operated for the work.)
- Have a Tax ID No. (Federal Employer Identification or Social Security No.).
- Have Workers compensation insurance if required under Minnesota state law.
- Be willing to sign "Indemnification, Hold Harmless and Defend Document" if quote is accepted.

4. FEE STRUCTURE

The state proposed hourly rate for labor and the same for equipment, either hourly or daily. If mobilization is required, please state the amount.

5. PROCESS:

Proposals must be signed. Submit proposals by email, US Postal Service, or drop off at the address below by 5:00 p.m. on Friday, August 11, 2023. Proposals will be considered at the August 14, 2023, at 7 pm town board meeting.

SEND PROPOSAL TO Perch Lake Township
 Attention Clerk Lora Eames
 2779 Big Lake Road, Cloquet, MN 55720
 perchlaketownship@gmail.com

For further information or answer any questions, please contact Steve Olson, Perch Lake Township Road Supervisor, at 218-591-1795 or email steveolson@perchlaketownship.org

The Perch Lake Township Board of Supervisors reserves the right to reject any and all proposals.

6. CONTRACTOR SIGNATURE & CONTACT INFORMATION

Signature of Contractor	Date
Printed Name of Contractor	Telephone No./Email Address