

PERCH LAKE TOWN HALL RENTAL AGREEMENT
2779 Big Lake Road, Cloquet, MN 55720

DATE: _____ AMOUNT DUE (IN ADVANCE): _____

TIME: _____ PHONE: _____

BILL TO: _____

ADDRESS: _____

I, _____

Representing _____ Name _____

Group _____

do understand that my group and I will abide by all rules and that we are monetarily responsible for any damage to the premises over and above normal wear and tear.

SIGNATURE

RULES

1. User must sweep and/or generally clean up after use.
2. Tables and chairs must be arranged as found. No furniture can be removed from building.
3. User's garbage must be removed. The Township will not be responsible for refuse.
4. Kitchen and bathrooms must be cleaned if used.
5. A maximum of one-hundred (100) people may use the building at any one time.
6. The meeting or function must cease by 10 p.m.
7. Any alterations or decorations must be pre-approved by rental manager.
8. NO DRUGS OR ALCOHOL OR SMOKING ON THE PREMISES.
9. Lift tables and chairs. DON'T slide across the floor.
10. Do not move large conference table or use it for cutting or food display.
11. No pets allowed.
12. Any dishes used must be washed.

Renters who are found responsible for damages will be charged for such damages.

USAGE FEE - NO PERSONAL CHECKS (Money Orders or Cash)

RESIDENT	\$50	per meeting or event.
NON-RESIDENT	\$100	per meeting or event.
PUBLIC/NONPROFIT	\$75	per meeting or event.

PERCH LAKE TOWNSHIP BOARD
CONTACT LORA EAMES, RENTAL MANAGER - 218-391-9178