

June 28, 2018

**PERCH LAKE TOWNSHIP
MINUTES OF THE SPECIAL MEETING**

Motions are tagged in bold. Meetings are recorded to facilitate preparation of minutes.

1. **CALL TO ORDER, ROLL CALL AND PLEDGE.**

Chair Gary Harms opened the special meeting at 7:30 a.m. with the roll call.

Members present: Chair Gary Harms, Supervisor Steve Olson, Supervisor Tom DeLovely, Treasurer Cheri DeMenge, and Clerk Lora Eames.

2. **REVIEW AND APPROVAL OF AGENDA.**

MOTION (Olson DeLovely): To approve the special meeting agenda as presented. Motion carried.

3. **REVIEW/APPROVAL OF QUOTE FOR CRACKPATCHING/CRACKSEALING ROADS.**

- a. Chair Harms announced that the Town Board received one quote in response to the RFQ for crackpatching/cracksealing township roads. Board members reviewed the proposal, and found it to be reasonable when compared with 2016 bids for this work.

RESULTS OF REQUEST FOR QUOTES (RFQ)		
Crackpatching/Cracksealing Perch Lake Township Roads		
Contractor	Quote	
SealTech, Inc. (Cambridge)	\$18,690	New cracks
		Routing 5.200LF
	\$8,000	Previously filled cracks
		Clean/Fill 21,500 LF
	<hr/>	
	\$26,690	Total

MOTION (Olson/DeLovely): To approve the quote received from SealTech, Inc. (Cambridge, Minnesota) in the amount of \$26,690.00 for crackpatching and cracksealing specific Perch Lake Township roads as authorized by the Town Board. Motion carried.

Board members generally agreed that Supervisor DeLovely would monitor SealTech's work, ensuring that the contractor does only assigned roads, and performs as promised. DeLovely proposed a two-year process for crackpatching, roads, with (i) Salmi, Maple Drive, Pine Grove Road, Lakeview Drive, and Lyndhurst Bay Drive to be done this year; and (ii) other roads to be done next year.

4. **DISCUSS, REVIEW, AND ACT ON OTHER ISSUES.**

Eames had forwarded Kim Meisner's website complaint about Lund Road to Supervisor Olson. In turn, Olson contacted County Transportation regarding the road. DeLovely mentioned that Lund Road is on the County's schedule for next year.

Chair Harms attempted to call Todd Ramberg from SealTech during the meeting, left a message regarding the Town Board's acceptance of his quote, and asked him to call back to schedule.

5. **ADJOURNMENT.**

MOTION (DeLovely/Olson): To adjourn the meeting at approximately 8:00 a.m.

Respectfully submitted,

Approved by Town Board

Lora Eames, Clerk

Gary Harms, Chair