

June 10, 2019

**PERCH LAKE TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING**

1. CALL TO ORDER, ROLL CALL AND PLEDGE.

Chair Gary Harms opened the meeting at 7:00 p.m. with the roll call and pledge.

Members: Chair Gary Harms, Supervisor Steve Olson, Supervisor Keith DePre, Treasurer Cheri DeMenge, and Clerk Lora Eames.

In addition, Harms made two announcements:

- A moment of silence for the passing of Philip Larson on June 1, 2019.
- The 7:00 p.m. closing of the period for accepting quotes for crackpatching and cracksealing of township roads.

2. REVIEW AND APPROVAL OF AGENDA.

MOTION (DePre/Olson): To approve the June 10, 2019, regular meeting agenda with NB 8d "Consideration of renewal of liquor license-William Jaskari" moved up to 3a. Motion carried.

3a. RENEWAL OF LIQUOR LICENSE: WILLIAM JASKARI

MOTION (Olson/DePre): To approve a recommendation to the Carlton County Board of Commissioners for the renewal of the liquor license for the "Lounge on Big Lake Shores," owner William Jaskari, for the period of July 1, 2019, through June 30, 2020. Motion carried.

3b. REVIEW AND APPROVAL OF MINUTES.

MOTION (DePre/Olson): To approve the May 13, 2019, regular minutes as recorded. Motion carried.

4. TREASURER/CLERK REPORTS.

a. Review/Approve Treasurer's Report.

Treasurer DeMenge provided a report for the month of May.

MOTION (DePre/Olson): To approve the Treasurer's Report as presented with a cash balance of \$331,009.29 for the month ending May 31, 2019. Motion carried.

b. Informational Clerk's Budget Report.

Clerk Eames reported the following:

- \$706 in receipts and \$11,564 in disbursements for May, resulting in a \$10,858 negative difference (between receipts and disbursements);
- A \$26,321 negative difference year to date; and
- A negative difference one year ago at this time.

In addition, Eames reported that she had received an email notice from the County Auditor, that the Township would receive \$111,162.85 in property tax settlements on July 3, 2019.

Eames also provided the following budget report:

2019 OPERATING BUDGET TO DATE	
Projected Revenues	\$170,168
Revenues Received YTD	-23,432
Not Yet Received	\$146,736
Projected Expenses	\$171,274
Disbursements Made YTD	-49,753
Not Yet Spent	\$121,521

Supervisor Depre asked about the Enbridge "shortfall," and Eames responded that the shortfall is not currently included in the budget or disbursements.

5. **REVIEW AND APPROVAL OF CLAIMS FOR PAYMENT.**

MOTION (Olson/Depre): To approve payment of the following claims for payment:

\$256.55	Claims #4128 and #4129 (May)
\$6,737.87	Claims #4130 - #4140 (June)
\$2,228.57	Regular payroll
<u>\$9,222.99</u>	Total

Motion carried.

6. **REPORTS.**

a. **Cloquet Area Fire District (CAFD).**

Town Chair Harms reported that he is a member of a committee reviewing CAFD bylaws, and that Chief Schroeder recently sent the draft bylaws to all member communities for comment. After some discussion, Town Board supervisors asked the Clerk to send Schroeder an email acknowledging receipt of the draft bylaws with the message, "No comment."

Last month, Harms reported that Schroeder will retire in June 2020, and that the CAFD Board will likely create a succession plan for his replacement. There has also been discussion of the need for an Assistant Fire Chief to help with the transition. The position will likely be posted after approval at the June CAFD meeting.

b. **Big Lake Area Sanitary District (BLASD)**

- (1) BLASD Chair Fredrickson's Request to Town Supervisors for Input on How to Respond to FDL RBC's Letter

Supervisor Depre reported that nothing had changed since May. The BLASD Board sent a letter, dated May 21, 2019, to the FDL Reservation Business Committee requesting clarification about the RBC's position regarding the project's future.

Depre read the following response from RBC Vice Chairman Savage into the record:

June 4, 2019

Dear Mr. Fredrickson:

This is in response to your May 21, 2019, letter requesting clarification about the

Band's position regarding the Big Lake Area Sanitary District Project. The project, as currently proposed by the District, is not acceptable to the Band.

The Reservation Business Committee continues to have a wide range of concerns about the project. These concerns have not been addressed to our satisfaction. As we have previously discussed, the Band's primary concerns involve cost, fairness, and control. The proposed rates greatly exceed what we believe is affordable to Band members living in the District. Even if we were convinced that the proposed project were the most affordable option and the best way to protect Big Lake, we would still need to address the Band's concerns about fairness and control. We are concerned that the project provides a disproportionate benefit to fee landowners. We are also concerned that the Band has too little control over the District and that the District would gain too much control over tribal land.

We are willing to discuss options for restructuring the project in order to address these concerns. If we are able to reach an agreement about the basic terms and conditions of the project, we could then finalize the joint powers agreements.

Sincerely,
Bruce M. Savage, Vice Chairman

Town Board supervisors discussed the current state of affairs with the project. Depre fielded questions from everyone. After some discussion, Harms announced that he would contact individual members of the RBC to see what could be done to get the project back on track.

c. **Road and Bridge.**

- (1) Road Supervisor Olson described a busy month. Beavers have been active on Strand and Reponen Roads. Trapper Brett Collier has worked there for a couple of weeks and Dave Berthiaume has unplugged some culverts.
- (2) Olson reported receiving the following communications:
 - Calcium chloride: Two calls regarding chloride treatment on Strand Road, and a call from Marie Luther, County Transportation, to schedule Tom DeLovely to ride with the calcium chloride contractor.
 - A call regarding debris on roads. When Olson inspected Pine Grove Drive and Magney Drive, he observed sand washing down from driveways and ponds. The worst was near the new construction site at Magney Drive and Bob's Drive.
 - A call from resident Lynn Roehl, 824 Brower Drive, who wanted replacement of the culvert at her home. (Olson planned to discuss this further with Roehl after downloading a contour map from the internet.)
- (3) Foreman DeLovely reported that he had heard from Enbridge regarding work they plan to do in the Township for the burying of Line 4 and removal of the old Line 3. Enbridge will simply add addendums to the original road crossing permits they signed last year and have these documents ready for the next Town Board meeting.

In addition, DeLovely reported that he had laid 800 yards of Class 5 on the roads - Bergman and Reponen.

7. **OLD BUSINESS**

a. **Old Housekeeping Items**

Chair Harms noted that the hanging flower baskets are back this summer. Building Caretaker Pat Anderson had nothing new to add.

b. **Review proposals for RFQ for Crackpatching/Cracksealing.**

Chair Harms reported that the Perch Lake Town Board received to The Town Board received two RFQs (Requests for Quotes):

REQUEST FOR QUOTES CRACKPATCHING & CRACKSEALING OF SPECIFIC TOWNSHIP ROADS June 10, 2019	
Contractor	Proposal
Sinnott Blacktop, LLC 327 2nd Street, Proctor, MN 55810	\$24,800.00
SealTech, Inc. 743 Pioneer Trail SE, Cambridge, MN 55008	\$30,378.50

Board members carefully reviewed proposals. After some discussion, they found that Sinnott Blacktop, LLC, a Proctor contractor, has a good reputation in the area and provided a good proposal for a reasonable cost.

MOTION (Olson/Depre): To approve a contract with Sinnott Blacktop, LLC, in the amount of \$24,800, for the crackpatching and cracksealing of specific township roads, based on their proposal dated June 10, 2019. Motion carried.

c. **Status of Fallen Building Owned by Neil McPhail.**

Owner: Neil McPhail
Building Address: 3165 Maple Drive
Parcel ID: 92-170-0160

Chair Harms reported that he had spoken with McPhail since the last meeting, and found McPhail to be no further along than he was before. Harms reminded McPhail that the Town Board would like the building demolished by the end of summer, and suggested that McPhail should contact Matt DeCaigny about the project.

d. **Discussion: Newsletter.**

Clerk Eames offered to work on another newsletter, rather than letting the concept die or be done by Community Printing. (Admittedly, she had changed her mind from last year when she and the Treasurer told the Board that they were too busy to work on the newsletter.) At this point, resident Susan Seabury offered to help with the newsletter. After some discussion, the supervisors agreed to keep the newsletter as an internal production.

MOTION (Depre/Olson): To maintain production of the newsletter internally; to authorize resources for the preparation of a draft summer edition to be reviewed at the July meeting; and to compensate all persons who work on the newsletter. Motion carried.

8. **NEW BUSINESS**

a. **New Housekeeping Items.**

None.

b. **Purchase Philips Recording System**

Clerk Eames explained that she owns the digital recorders and software used for recording and preparing minutes. She explained that it would be best for the Town Board to purchase its own equipment and software, and she recommended that they approve the purchase from Northland Business Systems.

MOTION (Depre/Olson): To approve the purchase of the Philips DPM8000 digital recorder and software, and related training from Northern Business Systems, Burnsville, for a cost of \$579.00. Motion carried.

c. **Summer Short Course to Be Held June 27, 2019, at DECC.**

Clerk Eames reported that she had registered all Board members for the event.

d. **Liquor License - William Jaskari**

Moved to Item 3-a.

e. **Notices of Hearing and Decision from County Board of Adjustment: Guy & Sarah Wefelmeyer, 878 Wolner Drive, Parcel 92-0101-3620.**

Town Board supervisors discussed the hearing and decision.

Harms acknowledged receipt of the notice of the hearing, now past. Depre noted that the variance request was approved with conditions and that the new nonconforming structure must meet a setback of at least 75 feet from Big Lake. (See County website for additional details.)

9. **VISITOR COMMENTS.**

Treasurer Cheri DeMenge announced that she would not be at the July 8, 2019, meeting, due to summer vacation plans.

10. **ADJOURNMENT.**

Chair Harms adjourned the meeting at approximately 8:06 p.m.

Respectfully submitted,

Approved by Town Board

Lora Eames, Clerk

Gary Harms, Chair